



RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street

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Spring Green, Wisconsin 53588

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Phone: 608-588-2551

751.4

Use of Video Surveillance or Electronic Monitoring on School Buses or other Authorized Vehicles

The River Valley School District approves the use of video surveillance or electronic monitoring on school buses or other authorized vehicles for the primary purpose of reducing disciplinary problems and vandalism on the bus, thereby allowing the driver to focus on the driving of the bus and providing for safer transportation of students. In this policy, "surveillance" means video surveillance or electronic monitoring.

Parents shall be notified once a year via student handbooks and the annual "Back to School" newspaper publication that surveillance is being used. A sign shall be placed at the front of each bus indicating that surveillance is present.

For the purpose of documenting a problem and determining which students may be involved, the bus company manager, bus drivers, and administrators of the district shall be authorized to review the surveillance recording. Disciplinary action may be taken with students based on surveillance. The isolated segment of the recording that documents the incident may only be reviewed by a student identified as being involved in an altercation and/or his/her parent/guardian. The bus company designee or school administrators shall review the recording with the student and/or parent/guardian and document the date and names of all individuals reviewing the recording.

The recording shall not be available for review by the public in general, the media or other individuals. The school administration may authorize other school personnel who have a legitimate educational interest in viewing segments of a specific recording. A log shall be kept of the date and names of the individuals viewing the recording.

The bus company or school district will keep recordings for a minimum of 14 days. If there was a problem recorded, that recording will be kept until approved by River Valley Administration to reuse.

LEGAL REF.: Wis. Statutes Section 118.25

CROSS REF.: Policy #347 - Student Records
Policy #751.3 - Bus Rules and Regulations
734 Video Surveillance and Electronic Monitoring
Bus Handbook

APPROVED: July 13, 1995
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